

# IR Society Best Practice Awards 2017 – Self-Entry Categories

#### About the self-entry awards

The self-entry awards are open to all companies quoted on a recognised stock exchange. Entries can be submitted either by the company themselves or by their representative.

There are five broad awards categories:

Grand Prix Award: Best Overall Communication of Company Investment Proposition Best Annual Report

Most Effective Integration of Sustainability Reporting into Communications Best Use of Digital Communications Best IPO IR Communications

Within each of the above categories there is a separate award for FTSE100, FTSE 250, AIM & Small Cap and International companies.

In order to simplify the entry process we have provided guidance for each award based on the key criteria which the judges will be looking for. These are available on the IR Society web site (<a href="www.irs.org.uk">www.irs.org.uk</a>).

#### How to enter

Download the entry form and relevant guidance notes for each award you wish to enter, complete the form and return it to us along with any additional supporting information and the correct fee.

You may submit entry forms by email to <u>alison.hamilton@irs.org.uk</u>. Any additional materials such as annual reports to support your entry should be sent to Alison by post.

You may enter a single company for multiple awards on the same entry form. Please complete a separate entry form for each company you wish to enter for an award.

Any entries for *Best Overall Communication of Company Investment Proposition, Best Annual Report*, or *Most Effective Integration of Sustainability Reporting into Communications* must be accompanied by one printed copy of the relevant annual report and any other supporting documentation.

#### Costs

Entry fees are:

1 category £75 + VAT

2 categories	£120 + VAT
3 categories	£165 + VAT
4 categories	£200 + VAT
5 categories	£225 + VAT

To assist with the judging process, please indicate in your entry the pages or sections of your annual report, website or investor presentations where key information is covered.

All entries must be received by close of business on Friday 30th June 2017.

Please send your entries to:

Alison Hamilton
The Investor Relations Society
5<sup>th</sup> Floor, 30 Coleman Street
London EC2R 5AL
<u>alison.hamilton@irs.org.uk</u>

## IR Society Best Practice Awards 2017 – Self-Entry Categories

# Awards Entry Form

Company Name (for award entrant)			
,			
	e of the company being entered for the award e	xactly as it is	
to appear on the awar	rd		
Awards categories		Please tick	Agency to be recognised*
Best Overall Commun FTSE100	ication of Company Investment Proposition –		
Grand Prix: Best Overa Proposition – FTSE250	all Communication of Company Investment )		
Grand Prix: Best Overa Proposition – Small Ca	all Communication of Company Investment ap & AIM		
Gran Prix: Best Overal Proposition – Internat	l Communication of Company Investment ional		
Best Annual Report –	FTSE100		
Best Annual Report –	FTSE250		
Best Annual Report – Small Cap & AIM			
Best Annual Report –	International		
Most Effective Integration of Sustainability Reporting into			
Communications – FT	SE100		
Most Effective Integra Communications – FT	ition of Sustainability Reporting into SE250		
Most Effective Integra Communications – Sm	ntion of Sustainability Reporting into		
	ition of Sustainability Reporting into		
Communications – Int	, , ,		
Best Use of Digital Cor	mmunications – FTSE100		
Best Use of Digital Communications – FTSE250			
Best Use of Digital Communications – Small Cap & AIM			
Best Use of Digital Communications – International			
Best IPO IR Communications – FTSE 100			
Best IPO IR Communic	cations – FTSE 250		
Best IPO IR Communic	cations – Small Cap & AIM		
Best IPO IR Communic	cations – International		

## **Details of nominating company**

Contact Name	
Company	
Address	
Email address	
Telephone	

Payment				
I enclose my remittance f	or:			
1 category	@£75 + VAT	£90.00		
2 categories*	@£120 + VAT	£144.00		
3 categories*	@£165 + VAT	£198.00		
4 categories *	@£200 + VAT	£240.00		
5 categories *	@£225 + VAT	£270.00		
*note – only multiple entries for different categories for the <b>SAME</b> company attract the discount.  Please enclose your remittance made payable to The Investor Relations Society with your submission. A VAT invoice will be issued if requested. We regret we are unable to accept entries which are not accompanied by payment.				
Terms and conditions: The Investor Relations Society reserves the right to alter the terms of these awards.  The verdict of the judging panel is final and no correspondence can be entered into in respect of the outcome of any of the awards.				
Payment Method:				
Our preferred method for payment is BACS transfer or cheque. We also accept credit or debit cards (please note we cannot process AMEX cards).				
Debit or credit card Visa MasterCard Switch/Delta				
Please charge my credit/debit card for the amount of £				
Credit card number				
Expiry date Issue no (Switch/Delta)				
Name of cardholder	3 digit security no	1 1 1		

Please send entry forms to <u>alison.hamilton@irs.org.uk</u> or contact The IR Society at +44 (0)20 7379 1763 for further information.